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| **Minutes of Barnston Parish Council Meeting held on** |
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|   | **Monday 13th April 2015 at Barnston Village Hall** |
|   |   |   |   |
|   |   |   |   |
| Present: | Mr R. Burlend | Mr M. Sully | Mrs P. Singleton |
|   | Mrs S. Tuttlebury | Mrs S. Sellens | Cllr. Barker |
|   |   |   | Mrs J. Hammond (Clerk) |
|   |   |   |   |
|   |   |   |   |
|   | **1.00** | **Apologies** – Mr M. LeMasurier, , Mr V. Ranger, Mrs D. Ranger, Mr J. Clyne, Cllr. Hicks |   |
|   | **2.00** | **Declaration of Interest** – None. |   |
|   | **3.00** | **Public Forum** – No members of the public present. |   |
|   | **4.00** | **District and County Councillors Report** |   |
|   |  | Cllr. Barker gave a report on behalf of Essex County Council and advised the meeting that it is hoped the hedges along B1008 Buttles Hill will be cut back by the Highway Rangers soon.  Cllr. Barker will be contacting Highways in respect of the planned one week closure of High Easter Road in June. | Cllr. Barker |
|   | **5.00** | **Road Safety** |   |
|   |  | Cllr. Ranger was unable to attend the meeting, but had advised the Clerk that he had received the results from the seven day PV2 Traffic Survey. |   |
|   | **6.00** | **MINUTES** |   |
|   |   | The Minutes of the Meeting held on Monday 9th March 2015 were approved and signed. |   |
|   | **7.00** | **CLERKS REPORT** |   |
|   | **7.01** | **Handyperson** |   |
|   |   | The High Easter Road and Watts Close/Berners End corner verges have once again needed to be repaired.  The lawn tractor and equipment have been serviced in readiness for grass cutting to begin. |   |
|   | **7.02** | **Community Clear Up Day** |   |
|   |  | The Community Clear Up Day was held in Barnston on Saturday 21st March.  Whilst there was only a small turnout of volunteers, a large collection of rubbish was gathered.  Thank you to everyone who participated. |   |
|   | **7.03** | **2014/15 Annual Audit** |   |
|   |  | The Parish Council has received the documents from PKF Littlejohn in respect of the 2014/15 Annual Audit return.  The Clerk is due to have a first meeting with the Internal Auditor on Wednesday 29th April.  The completed annual return and supporting documents are to be submitted to PKF Littlejohn by 29th June 2015. | Clerk |
|   | **7.04** | **Clerk Vacancy** |   |
|   |  | The closing date for the Clerk vacancy has been extended until 8th May.  The position will also be advertised via the Essex Association of Local Councils. |   |
|   | **8.00** | **FINANCIAL POSITION** |   |
|   |  | The financial position as at 31 March 2015 was £17,692.83 in the current account.  The first instalment of the 2015/16 precept will be credited to the account on 15th April 2015. |   |
|   | **9.00** | **ITEMS FROM PREVIOUS MEETING** |   |
|   |  | Nothing to report |   |
|   | **10.00** | **Planning Applications** |   |
|   |  | None received |   |
|   | **11.00** | **Planning Applications Determined** |   |
|   | **11.01** | **UTT/15/0419/PDE (Permitted Development Extension)** – Proposed single storey rear extension – extending 6m from rear wall, maximum height 3m and height to eaves 2m.  8 Mill Field, Barnston CM6 1LH.  Delegated Decision.  No Application Required – 25th March 2015.  Noted. |   |
|   | **12.00** | **Planning Appeals** |   |
|   |  | None received. |   |
|   | **13.00** | **General Correspondence to note** |   |
|   | **13.01** | EALC – Cllr Sellens reported on various courses supplied by the Essex Association of Local Councils.  Noted. |   |
|   | **13.02** | Bus News – Cllr Tuttlebury advised the meeting that she had arranged for ‘Getting Around in Essex’ questionnaires to be completed by residents.  Noted. |   |
|   | **14.00** | **CHEQUES** The following cheques were agreed and signed at the meeting | £ |
|   |  | Mrs J. Hammond | 517.55 |
|   |  | Mr A. Vince | 439.97 |
|   |  | Mrs J. Hammond (Expenses) | 36.78 |
|   |  | Mr A. Vince (Expenses) | 4.67 |
|   |  | Essex Pension Fund | 101.59 |
|   |  | Acumen Wages Service (Payroll February 2015) | 24.00 |
|   |  | Post Office Limited (Re. HMRC – tax to month 12) | 9.60 |
|   |  | P. Tuckwell Ltd | 126.09 |
|   |  | Barnston Village Hall (Hire of hall February 2015) | 11.55 |
|   |  |   |   |
|   |  | **Direct Debits/Standing Orders** | £ |
|   |  | EON | 43.82 |
|   |  | A&J Lighting Solutions | 56.58 |
|   |  | UDC – Garage Rent | 48.89 |
|   |  |   |   |
|   |  |   |   |
|   |  | There being no further business the meeting closed at 8.30 p.m.  The next Parish Council meeting will take place on **Monday 11th May 2015 at 7.45 p.m.** |   |
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