**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 9th APRIL 2018 - BARNSTON VILLAGE HALL**

Present:

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| Cllr R Burlend MBE (Chairman) | Cllr V Ranger | Cllr S Tuttlebury |
| Cllr P Singleton | Cllr S Barker | Mrs Fay Jupp (Clerk) |
| Cllr M Sully | Cllr S Sellens |  |
| Cllr J Hills |  |  |

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| 1.00 | **Apologies**    Cllr E Hicks, Cllr G Barker, Cllr J Clyne MVO, Cllr D Jackaman |
| 2.00 | **Declaration of Interest** - Nil |
| 3.00 | **Public Forum**    One member of the pubic was present, who highlighted the following areas of concern;             Potholes on the junction of High Easter Road and Barnston Green, which are long overdue for repair.    Cllr Susan Barker outlined the Essex Highways Road Resurfacing Programme for 2018/19 which is now available on-line and agreed to forward the website link to the Parish Clerk.  (<http://www.essexhighways.org/transport-and-roads/interactive-maps-and-live-travel-information/highways-information-map.aspx>)    Cllr Richard Burlend also advised the member of public to record evidence of potholes and write to the Highways department to express their concerns. |
| 4.00 | **District & County Councillors Report**    Cllr Susan Barker attended the meeting and reported the following on behalf of Cllr Graham Barker:    The toilets on the East bound rest area of the A120 are open at irregular intervals. Cllr Susan Barker agreed to follow this up.    Cllr Susan Barker and Cllr Vic Ranger provided an overview of the Local Plan progression.    Cllr Susan Barker reported on the development of the Stansted Airport Expansion.  A discussion ensued regarding these expansion plans and the concerns surrounding the necessary Highways improvements.    Cllr Jonathan Hills raised concerns about the travellers site on the edge of Barnston– rat infestation and debris. Environmental Health Issues were discussed, and Cllr Susan Barker agreed to liaise with relevant officers and Cllr Jonathan Hills to resolve the matter sensitively with guidance. **ACTION: CLLR SUSAN BARKER AND CLLR JONATHAN HILLS**    Cllr Vic Ranger provided an overview of the allocation of additional PCSOs and the positive outlook surrounding this. |
| 5.00 | **Road Safety**    Cllr Vic Ranger said there is a review into the reconfiguration of the mini roundabout at the junction of High Easter Road. Cllr Vic Ranger elaborated on the use of different road textures and colours to reduce vehicle speeds on approach.  A discussion followed regarding the crowning of the mini roundabout and the noise arising from empty vehicles.    The Parish Clerk reported an email that had been received from a local resident who has expressed concerns over the current speed limit outside no: 4 New House Villas, Chelmsford Rd, Barnston, CM6 3PS. The speed limit increases to national speed limit just before the row of houses. The local resident would like this to be reduced to a 30 or 40mph maximum. It was agreed that the parish clerk would contact the Highways Panel regarding this matter. **ACTION: PARISH CLERK**    Cllr Shelia Tuttlebury reported the recent road incident involving a deer strike. Cllr Shelia Tuttlebury expressed the need for deer signs. An application to Rissa Long for signs on both approaches to the village on the B1008.  **ACTION: PARISH CLERK.** |
| 6.00 | **Minutes of Previous Meeting**    Minutes of the previous meeting (12th March 2018) were agreed as a true and accurate record and signed by Cllr Richard Burlend MBE, Chairman. |
| 7.00 | **Action Points from previous Meeting**    Cllr Jonathan Hills agreed to investigate the possibility of a salt spreading service in Barnston.  A further discussion followed regarding the logistics of the salt spreading service and Cllr Mark Sully expressed interest in the possibility of a salt bin in Barnston Green.  **ACTION: CLLR JONATHAN HILLS, CLLR RICHARD BURLEND & CLLR MARK SULLY.**    Number of salt spreaders on asset register – 3 Pedestrian salt spreaders. **ACTION PARISH CLERK**    First Aid Training & CPR Funding via Cllr G Barker – Funds have been received via BACS.    New bus stop Notice boards to be purchased – 3 quotations obtained. It was agreed to order 2x A2 external lockable, pinnable notice boards with waterproof seal. **ACTION PARISH CLERK** |
| 8.00 | **Clerk’s Report**    Green Waste Skip – Poster with dates has been displayed.    Report from The Handyman – The Bus Shelter going towards Chelmsford – the glass window has been vandalised. Alan removed the remaining glass inside and outside. He made sure that it was safe and will replace the glass with polycarbonate.    The Precept revenue will be credited to the account in 2 instalments. The first on 10th April and the second on the 10th September.    The ROSpa inspection of the play areas on Chelmsford Road and Watts Close are scheduled to take place during May/June.  ROSpa has not increased their prices for 2018.    The Housing Needs Survey is due to be delivered this week.  **ACTION PARISH CLERK**    The Insurance renewal for the sit on mower is mid-April 2018. Permission was granted to pay the renewal prior to next meeting.  **ACTION PARISH CLERK**    It was agreed that the EALC Membership is renewed.    The Clerk has reviewed the General Data Protection Regulation Obligations (GDPR), which come into force on 25th May 2018. The EALC has begun to offer training within this area. It was noted in the minutes from February 2018, that the new clerk would fill the position of Data Protection Officer – Approval was granted for clerk to arrange training. **ACTION PARISH CLERK**    The Mobile Library Service has been cancelled. The current stops at Barnston Green and Watts Close, Barnston will no longer be served, as they do not meet the new criteria for the provision of mobile library services namely that: -    the stop is 1.5 miles or more from a library.  **the average number of customers (rounded to the nearest integer) is less than one.**  each community should have only one stop (the most popular and/or accessible stop will be kept)  the stops remain accessible to the mobile library vehicles.  A discussion then ensued regarding the demand for mobile library service. Cllr Vic Ranger is to investigate the possible relocation at the Village Hall. **ACTION: CLLR VIC RANGER** |
| 9.00 | **Community Project Grant Scheme 2018/2019**    The application form has been received. Cllr Richard Burlend suggested the park gym as a viable option and Cllr James Clyne to liaise with the Village hall committee.  **ACTION: CLLR JAMES CLYNE** |
| 10.00 | **Asset Register Review -**Agreed |
| 11.00 | **Risk Assessment Review -**Agreed |
| 12.00 | **Review of Financial Regulations -**Agreed |
| 13.00 | **Review of Standing Orders -**Agreed |
| 14.00 | **Financial Position**    The financial position as at 31st March 2018 was £26,277.58 in the current account. |
| 15.00 | **Defibrillator**    Cllr Mark Sully presented the various types of Defibrillators that are available from the Essex Ambulance Service. Cllr Mark Sully highlighted the components of the enclosures, the box warranty and battery longevity.    After discussion it was agreed that the box would be lockable with a key pad. It was further agreed Cllr Mark Sully would finalise the costing and circulate the information. **ACTION CLLR MARK SULLY**    Cllr Mark Sully agreed to contact an electrician for advice on the installation of the heated box. **ACTION CLLR MARK SULLY** |
| 16.00 | **Speed Limit on Chelmsford Rd, Barnston –**See Agenda item 5 |
| 17.00 | **Planning Applications**    UTT/18/0705/HHF 18 Barnston Green Barnston Dunmow CM6 1PH - First floor front extension - Noted |
| 18.00 | **Planning Applications Determined**    UTT/18/0089/HHF – Homelands, Berners End Barnston Dunmow CM6 1LY - Approved with Conditions.    UTT/18/0480/TPO | Fell 8 no. Oak and 1 no. Hawthorn | Honey Trees Bishops Green High Easter Road Barnston Dunmow Essex CM6 1NF - Tree Granted. |
| 19.00 | **Planning Appeals - Nil** |
| 20.00 | **General Correspondence to note** |
| 21.00 | **EALC – Various (SS) - Nil** |
| 22.00 | **Bus News (ST) - Nil**    Cllr Vic Ranger gave an update on the changes to the School (Juniors) bus route. There is confusion over the amended route and concerns with road safety issues. Cllr Vic Ranger agreed to confirm the route. **ACTION: CLLR VIC RANGER** |
| 23.00 | **Any Other Business** |

The following invoices were initialled for payment via internet banking:

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| Mr A Vince (Salary) | £385.48 |
| Mr A Vince (Expenses) | £14.00 |
| Mrs F Jupp (Salary) | £405.02 |
| Mrs F Jupp (Expenses) | £15.90 |
| Post Office Ltd (HMRC PAYE) | £0.00 |
| Barnston Village Hall | £12.75 |
| ISCA Barum Insurance Brokers Ltd | £196.88 |
| EALC 2018/19 Affiliation Fees | £279.47 |
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| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £67.76 |
| A&J Lighting Solutions | £56.58 |
| A&J Lighting Solutions – Feb call out | £200.22 |
| UDC | £51.40 |
| MW East Anglia LD – taken from March Statement | 10.00 |

The next meeting is scheduled for Monday 14th May 2018, 7:45 p.m. at Barnston Village Hall.

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