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| **Minutes of Barnston Parish Council Meeting held on** |
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|   | **Monday 13th July 2015 at Barnston Village Hall** |
|   |   |   |   |
|   |   |   |   |
| Present: | Cllr. M Sully | Cllr. V. Ranger | Cllr. P. Singleton |
|   | Cllr. S. Tuttlebury | Cllr. S. Sellens | Cllr. D. Ranger |
|   | Cllr. J. Clyne | Mrs C. Hartley (Clerk) | Mrs J. Hammond (Clerk) |
|   |   |   |   |
|   |   |   |   |
|   | **1.00** | **Apologies** – Cllr. R. Burlend, Cllr. S. Barker, Cllr. G. Barker, Cllr. Hicks |   |
|   | **2.00** | **Declaration of Interest** –None |   |
|   | **3.00** | **Public Forum** – No members of the public present. |   |
|   | **4.00** | **District and County Councillors Report** |   |
|   |  | Cllr. Ranger gave a report on behalf of Uttlesford District Council.  Cllrs V and D Ranger attended a consultation at Barnston Village Hall on 9th July by ECC regarding the proposed new school development in Dunmow.  It was noted that all the information could be accessed via the ECC website. |   |
|   | **5.00** | **Road Safety** |   |
|   |  | Cllr. V. Ranger reported that a minor incident had occurred on the B1008 during the month but no action had been needed. |   |
|   | **6.00** | **MINUTES** |   |
|   |   | The Minutes of the Meeting held on Monday 8th June 2015 were approved and signed. |   |
|   | **7.00** | **CLERKS REPORT** |   |
|   | **7.01** | **Handyperson** |   |
|   |   | During the past month there have been problems with the tractor which the Handyperson has tried to repair, however Tuckwells needed to be called out and new parts were fitted at a cost of £338 plus VAT. |   |
|   | **7.02** | **Clerk handover** |   |
|   |  | The handover is nearly complete. Suppliers and contacts will now be notified of the change of Clerk and Mrs Hammond will be available for any arising queries up until the second week of August. | Clerk |
|   | **7.03** | **High Easter Road development** |   |
|   |  | A letter has been received from UDC following the report of an ‘Alleged Breach of Planning Control’.  The complaint related to a first floor window on a side elevation not shown in the plans.  An investigation has been carried out by the Enforcement Officer and a decision to close the file has been made as it was deemed that no breach had taken place at this time. Cllr Clyne noted that there had potentially been a second breach, with regard to the height of the construction – Cllr Ranger to investigate further. | VR |
|   | **7.04** | **Complaint to bus company** |   |
|   |  | Following the complaint made to Advance Mini Buses of Rochford by a resident who viewed anti-social behaviour of passengers in Barnston, a cheque has been received from the company for £20.  This will contribute to the cleaning up of the bus shelter and surrounding area. |   |
|   | **8.00** | **FINANCIAL POSITION** |   |
|   |  | The financial position as at 30 June 2015 was £23,646.39 in the current account. |   |
|   | **8.01** | **Appointment of Internal Auditor for 2015/16** |   |
|   |  | The Parish Council approved the appointment of Mr Maurice Howard as Internal Auditor for the year 2015/16 and noted the Letter of Engagement setting out Mr Howard’s terms of contract and remit. |   |
|   | **9.00** | **ITEMS FROM PREVIOUS MEETING** |   |
|   | **9.01** | **Barnston United Charities – Annual Report & Financial Statement for the year ended 31 March 2015** |   |
|   |  | Cllr. Sully reported that the Barclays Bank mandate problems had now been resolved and he will be able to receive the accounts for the charity shortly. | MS |
|   | **9.02** | **Councillor Vacancy** |   |
|   |  | There have been no applications to date.  Any resident of Barnston interested in this position should contact the Clerk at barnstonpc@hotmail.com. |   |
|   | **10.00** | **Annual Health and Safety Inspection of Play Areas** |   |
|   |  | Cllr Singleton reported that all areas have been deemed ‘low risk’ in the annual report carried out by RoSPA.  Cllr Singleton to liaise with Alan the handyperson to address minor defects and maintenance tasks. | PS/AV |
|   | **11.00** | **Winter Salt Bag Partnership scheme** |   |
|   |   | The Parish council agreed to take part in the scheme.  Cllrs Sully and Clyne suggested that a suitable storage container should be purchased to prevent the salt from deterioration. Clerk to obtain quotes. | Clerk/MS /JC |
|   | **12.00** | **Planning Applications:** none received. |   |
|   | **13.00** | **Planning Applications Determined:** none received. |   |
|   | **14.00** | **Planning Appeals:** none received |   |
|   | **15.00**  | **Bus News** – Cllr. Tuttlebury informed the council that she had attended a  meeting held by ECC at the Foakes Hall in Dunmow, inviting questions and comments on the local bus services provided.  Cllr Tuttlebury has provided contact details to be displayed on the Parish notice boards for the public to contact First Essex with any complaints they may have. | ST |
|   | **15.02** | **High Easter Road, Barnston**.  Temporary Prohibition of Traffic Order 2015 -  works now due to commence 27th July 2015. |   |
|   | **15.03** | **UDC – Breach of Planning Control**.  Garage extension without planning permission. 11 Watts Close, Barnston CM6 1LT.  Enforcement Officer confirmation received that no breach had taken place – file to be closed. |   |
|   | **15.04** | **UDC – Breach of Planning Control**.  Garage extension without planning permission.  12 Watts Close, Barnston CM6 1LT**.**EnforcementOfficer confirmation received that no breach had taken place – file to be closed. |   |
|   | **15.05** | **Street light adjacent to Village Hall**.  It was noted that the black tape that had been put in place to deflect the light from the LED streetlamp had become unstuck and looked unsightly. Clerk to contact AJ lighting to check possibility of fitting a cowl to the lamp instead. | Clerk |
|   | **15.06** | **CHEQUES** – The following cheques were agreed and signed at the meeting:  | £ |
|   |  | Mrs J. Hammond | 513.71 |
|   |  | Mrs C. Hartley | 100.20 |
|   |  | Mr A. Vince | 451.91 |
|   |  | Mr A. Vince (Expenses) | 42.22 |
|   |  | Acumen Wages Service (Payroll May and June 2015) | 24.00 |
|   |  | Post Office Ltd (HMRC – Tax to month 4) | 30.98 |
|   |  | Essex Pension Fund | 114.57 |
|   |  | EALC (Archive boxes) | 14.39 |
|   |  | Playsafety Ltd (Safety Inspection of Playareas) | 156.00 |
|   |  | Docsoft IT Ltd (Replacement lap top) | 775.00 |
|   |  | P. Tuckwell Ltd (Tractor repair)                                                                                                          | 406.46 |
|   |  | Barnston Village Hall (Hire of hall June 2015) | 11.55 |
|   |  | **Direct Debits/Standing Orders** | £ |
|   |  | EON | 57.15 |
|   |  | A&J Lighting Solutions | 56.58 |
|   |  | UDC – Garage Rent | 50.05 |
|   |  |   |   |
|   |  |   |   |
|   |  | There being no further business the meeting closed at 9.00 p.m.  There will be no parish Council meeting in August – the next Parish Council meeting will take place on **Monday 14th September 2015 at 7.45 p.m.** |   |
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