**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 11th JUNE 2018 - BARNSTON VILLAGE HALL**

Present:

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| Cllr R Burlend MBE (Chairman) | Cllr S Tuttlebury |  |
| Cllr G Barker | Cllr D Jackaman |  |
| Cllr M Sully | Cllr S Sellens |  |
|  | Mrs F Jupp (Clerk) |  |

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| 1.00 | **Apologies for Absence**    Cllr E Hicks, Cllr S Barker, Cllr J Clyne MVO, Cllr V Ranger, Cllr P Singleton, Cllr J Hills |
| 2.00 | **Declaration of Interest** - Nil |
| 3.00 | **Public Forum**    Two members of the pubic were present. One member highlighted the following area of concern;    • The poor condition of the road surface along the B1008 through Barnston, from the mini roundabout to Parsonage Lane.    Cllr Graham Barker explained that, on the opening of the new bypass, the B1008 was treated with a low noise surface material. This has degraded over time, and the repairs and resurfacing have been completed with a standard "noisy" material. Cllr Graham Barker agreed to liaise with Cllr Susan Barker regarding the concerns.    One member of the public representing Barnston WI enquired as to whether there were any grants available to assist with the maintenance of their garden.  Cllr Graham Barker gave a brief overview of the application process for such grants and agreed to assist with their application. |
| 4.00 | **District & County Councillors Report**    Cllr Graham Barker attended the meeting and reported the following;    An update is pending from Environmental Health regarding the travellers site on the edge of Barnston– rat infestation and debris. A general discussion surrounding the Environmental Health issues were discussed.    Cllr Barker provided an overview of the Local Plan progression.    General Planning Enforcement updates were discussed.    Cllr Barker provided an overview of the Essex Traveller Unit and the reporting process. A discussion then ensued regarding the awareness of areas within the village which may be vulnerable.    Cllr Richard Burlend reported that the toilets on the East bound rest area of the A120 are still opening at irregular intervals. Cllr Graham Barker agreed to follow this up. |
| 5.00 | **Road Safety**- Nil |
| 6.00 | **Minutes of Previous Meeting**    Minutes of the previous meeting (14th May 2018) were agreed as a true and accurate record and signed by Cllr Richard Burlend, Chairman. |
| 7.00 | **Action Points from previous Meeting**    Cllr Jonathan Hills agreed to investigate the possibility of a salt spreading service in Barnston.  To be addressed at the next meeting. **ACTION: CLLR JONATHAN HILLS.**    Bus notice board note/sign stating, ‘for anyone to use.’ **ACTION: PARISH CLERK**    Scheme Request Form for LHP for deer signs at each end of the village is also underway.  The previous application for deer warning signage was approved for progression by the Uttlesford Highways Panel within this financial year. Awaiting a date from Rissa Long at Highways.    Cllr James Clyne to liaise with the village hall Committee regarding the Park Gym option for the Community Project Grant Scheme. To be addressed at the next meeting. |
| 8.00 | **Clerk’s Report**    Councillors signed the Declarations of Acceptance of Office.    It was agreed that the Council were content for Maurice Howard to be appointed Internal Auditor for 2018/19.    The Clerk presented the quotation for the replacement street light at the top of the chase, due to its age.  It was agreed to proceed with the quotation from A&J Lighting.    40 Housing Needs Survey have been received to date.    The Insurance for the Local Council Policy has been renewed.    Annual Return is now on display as per the statutory requirement.    Invitation to participate in the Winter Salt Bag Partnership Scheme.  It was agreed that the clerk should order adequate salt supplies. **ACTION: PARISH CLERK**    The Parish Clerk reported an email that had been received from a local resident who has expressed concerns over the current condition of the ‘NO DOGS’ signs at the village hall park. It was agreed that these signs need to be replaced.  **ACTION: PARISH CLERK**    Cllr Richard Burlend signed a letter to HMRC for Change of Address.    Cllr Richard Burlend signed the Employment Contract addressed to Mrs Fay Jupp (Clerk)    Cllr Richard Burlend signed the Isca Barum Insurance Brokers Data Consent Form as a second name on the policy. |
| 9.00 | **Financial Position – Statement of bank account as at 30th April 2018**    The financial position as at 31st May 2018 was £38,891.23 in the current account. |
| 10.00 | **Community Project Grant Scheme 2018/2019**    There was a general discussion surrounding the Watts Close Park facilities and the potential replacement for the stepping blocks that were removed. The Parish clerk agreed to research and obtain quotations for such apparatus. **ACTION: PARISH CLERK** |
| 11.00 | **Defibrillator**    Cllr Mark Sully reported that he is still awaiting quotations. |
| 12.00 | **Planning Applications**      UTT/18/1432/FUL -  Conversion of barn to 1 dwelling and erection of garaging to serve new and existing  dwelling. - Sparlings Farm, Chelmsford Road, Barnston, Dunmow, Essex CM6 1LP – The Parish Clerk agreed to register the Parish Council’s comments. **ACTION: PARISH CLERK**    UTT/18/1178/HHF - Erection of additional fence to boundary - 51 Rayfield Close Barnston CM6 1PJ- Noted |
| 13.00 | **Planning Applications Determined**    UTT/18/0777/PAP3Q -  Prior Notification of change of use of agricultural building to no. 1 dwelling - Barn At Wells Tye Farm, High Easter Road, Barnston, Dunmow, Essex, CM6 1ND - Prior Approval Not Required – Approved. |
| 14.00 | **Planning Appeals** |
| 15.00 | **General Correspondence to note - Nil** |
| 16.00 | **EALC – Various (SS) - Nil** |
| 17.00 | **Bus News (ST) - Nil** |
| 18.00 | **Any Other Business** |

The following invoices were initialled for payment via internet banking:

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| Mr A Vince (Salary) | £   479.02 |
| Mr A Vince (Expenses) | £    32.35 |
| Mrs F Jupp (Salary) | £   378.87 |
| Mrs F Jupp (Expenses) | £    21.00 |
| HMRC PAYE | £    15.40 |
| Barnston Village Hall | £    12.75 |
| James Todd & Co | £    31.20 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £   85.25 |
| A&J Lighting Solutions | £   56.58 |
| A&J Lighting Solutions- Call out charge | £ 163.92 |
| UDC | £   53.43 |

The next meeting is scheduled for Monday 9th July 2018, 7:45 p.m. at Barnston Village Hall.