

MINUTES OF BARNSTON PARISH COUNCIL

MONDAY 11th MARCH 2019 - BARNSTON VILLAGE HALL

Present:

| | | |
|----------------------------------|-------------------|---------------------|
| Cllr R Burlend MBE (Chairman) | Cllr S Tuttlebury | Mrs F Jupp (Clerk) |
| Cllr P Singleton | Cllr V Ranger | Cllr J Hills |
| Cllr D Jackaman | Cllr J Clyne MVO | Cllr S Sellens |
| Cllr M Jaggard | Cllr G Barker | 7 Members of public |

| | |
|------|---|
| 1.00 | <u>Apologies for Absence</u> Cllr E Hicks, Cllr S Barker |
| 2.00 | <u>Declaration of Interest</u> - Nil |
| 3.00 | <u>Public Forum</u> Representatives from the Women’s Institute attended the meeting and raised their concerns about the ongoing maintenance of the Memorial flower bed at the front of the village hall. The WI currently maintain this border; however, they feel that the time has come to hand this responsibility back to the Village Hall committee. Cllr Singleton agreed to discuss this matter with the village hall committee. <u>ACTION: CLLR SINGLETON</u> One resident highlighted the problems associated with the increase of pigeons with in the area. Cllr Sellens also commented on the significant increase in recent months. Cllr Hills agreed to address this problem. <u>ACTION: CLLR HILLS</u> Two residents presented their concerns relating to a current planning application. Cllr Barker explained the planning application process and described the correct ways in which to submit comments to Uttlesford District Council. A discussed ensued surrounding the planning application. Cllr Burlend reiterated the process and advised them to submit their comments to the planning department. |
| 4.00 | <u>District & County Councillors Report - Nil</u> Cllr Ranger provided an overview of the Health & Wellbeing in Uttlesford, A Strategy for 2019 – 2022. Cllr Ranger also gave a brief update on the Dunmow Day Centre, which is to remain open. On Cllr S Barker’s behalf, Cllr G Barker gave an update on the road works at the roundabout on Chelmsford Road. 3-Way temporary traffic lights are in place and the contractors will be on site to monitor these. |

| | |
|------|--|
| | <p>Cllr Barker discussed the ongoing rubbish clearance at the Travellers site. Cllr Hills will continue to monitor the vermin levels.</p> <p>The Essex Library Consultation has been completed and this has provided various options, which are to be discussed in further detail.</p> |
| 5.00 | <p><u>Road Safety</u></p> <p>Cllr Ranger and Cllr S Barker recently attended a surgery with Cllr Kevin Bentley, The Deputy Leader and Cabinet Member for Infrastructure. Areas of concern which were highlighted included; The width of footpath on the B1008 rising up from the A120 junction to Barnston.</p> <p>The condition of the footpath on the Chelmsford side of Barnston, which is narrow and is impeded by tree growth. The condition of the road surface and uneven levels on this stretch are also causing problems for HGVs.</p> <p>Cllr Ranger has also written to Cllr Bentley, calling for a meeting to discuss these issues in more detail.</p> |
| 6.00 | <p><u>Minutes of Previous Meeting</u></p> <p>Minutes of the previous meeting (11th February 2019) were agreed as a true and accurate record and signed by Cllr Richard Burlend, Chairman.</p> |
| 7.00 | <p><u>Action Points from previous Meeting</u></p> <p>Cllr Jaggard will provide a quotation for the village salt spreading service in readiness for the next season.</p> <p>The clerk provided a quotation for the new village website and ideas were discussed. The Council agreed the quotation and the commencement of the website redesign. <u>ACTION: PARISH CLERK</u></p> <p>Cllr Ranger is awaiting additional quotations for the replacement speed signs.</p> <p>Cllr Clyne reported that the Highways department had issued an enforcement notice to residents regarding hedge cutting along High Easter Road. The Clerk will monitor this. <u>ACTION: PARISH CLERK</u></p> |
| 8.00 | <p><u>Clerk's Report</u></p> <p>The clerk reported details of a site visit to the pond at Onslow Green. Cllr Burlend also liaised with the resident regarding the site maintenance. At this stage it was agreed just to monitor the growth of surrounding vegetation.</p> <p>Green Waste Skip requested from April to Dec 2019 with £2 increase from 2018 - £1122.00</p> <p>UDC has increased its garage rent to £12.74 per week (currently £12.34)</p> <p>The clerk reported that a group of local residents would like to do a litter pick. The</p> |

| | |
|-------|--|
| | <p>Council agreed to supply litter pickers and hi-vis jackets. A discussion ensued regarding the location of the litter pick and the importance of undertaking the task within the village.</p> <p>The clerk reported that the yellow line painting is scheduled to be completed within the next week or so.</p> <p>The Handyman has agreed to liaise with Cllr Burlend regarding the construction of the Remembrance wooden box.</p> |
| 9.00 | <p><u>Financial Position</u></p> <p>The financial position as at 28th February 2019 was £ 35,781.48 in the current account.</p> |
| 10.00 | <p><u>Planning Applications</u></p> <p>UTT/19/0330/AG Erection of grain store Martels Farmhouse High Easter Road Barnston, CM6 1NB Noted</p> <p>UTT/19/0427/FUL Change of use of residential outbuilding to single dwelling Haydens House, Onslow Green, Barnston CM6 3PP. Comments to be made. <u>ACTION: PARISH CLERK</u></p> |
| 11.00 | <u>Planning Applications Determined - Nil</u> |
| 12.00 | <u>Planning Appeals - Nil</u> |
| 13.00 | <u>General Correspondence to note - Nil</u> |
| 14.00 | <u>EALC – Various (SS) – Nil</u> |
| 15.00 | <p><u>Bus News (ST)</u></p> <p>Cllr Tuttlebury commented on the installation of the solar light in the bus shelter, which has been well received. Cllr Clyne highlighted the problems with the timings of the solar light. The clerk agreed to liaise with the supplier. <u>ACTION: PARISH CLERK</u></p> <p>Cllr Tuttlebury also reported that the bus stop timetable display glass was broken. The clerk agreed to report this to the bus company. <u>ACTION: PARISH CLERK</u></p> |
| 16.00 | <u>Any Other Business</u> |

The following invoices were initialled for payment via internet banking:

| | |
|------------------------|-------------|
| Mr A Vince (Salary) | £ 356.80 |
| Mrs F Jupp (Salary) | £ 428.80 |

| | |
|---|------------------|
| Mrs F Jupp (Expenses) | £ 23.21 |
| HMRC PAYE | £ 89.20 |
| Barnston Village Hall Feb | £12.75 |
| Barnston Village Hall March | £12.75 |
| James Todd & Co | £ 31.20 |
| UDC – Green waste service | £ 1122.0 0 |
| JRB Enterprise Ltd | £ 146.10 |
| SLCC Membership | £ 106.00 |
| <u>DIRECT DEBITS/STANDING ORDERS</u> | |
| EON | £ 95.07 |
| A&J Lighting Solutions | £ 59.88 |
| A&J Lighting Solutions | £ 78.00 |
| A&J Lighting Solutions | £ 300.00 |
| UDC | £ 53.43 |

The next meeting is scheduled for Monday 8th April 2019, 7:45 p.m. at
Barnston Village Hall.

Should any member of the public experience problems accessing/ printing the Minutes from the Website please contact
Barnstonpc@hotmail to request a copy.

MINUTES OF BARNSTON PARISH COUNCIL

MONDAY 11th FEBRUARY 2019 - BARNSTON VILLAGE HALL

Present:

| | | |
|----------------------------------|-------------------|--------------------|
| Cllr R Burlend MBE (Chairman) | Cllr S Tuttlebury | Mrs F Jupp (Clerk) |
| Cllr P Singleton | Cllr V Ranger | |

| | |
|------|--|
| 1.00 | <p><u>Apologies for Absence</u></p> <p>Cllr E Hicks, Cllr D Jackaman, Cllr S Barker, Cllr J Clyne MVO, Cllr J Hills, Cllr G Barker, Cllr S Sellens, Cllr M Jaggard.</p> |
| 2.00 | <p><u>Declaration of Interest</u> - Nil</p> |
| 3.00 | <p><u>Public Forum</u></p> <p>One member of the public was present who reported that some residents had expressed an interest in being able to display Remembrance poppies and wreaths within the village during the month of November. He enquired as to whether a small temporary Remembrance Day display could be installed at the base of the village sign.</p> <p>A discussion ensued regarding its size and construction. The clerk agreed to discuss with the handyman.</p> <p><u>ACTION: PARISH CLERK</u></p> |
| 4.00 | <p><u>District & County Councillors Report</u> - Nil</p> |
| 5.00 | <p><u>Road Safety</u></p> <p>Cllr Tuttlebury reported that a minor incident had occurred at the roundabout on Chelmsford Road. Cllr Tuttlebury emphasised the importance of the roundabout reconfiguration, which is scheduled to be undertaken soon.</p> <p>Cllr Ranger agreed to communicate the concerns relating to the Buttles Hill footpath to Cllr Kevin Bentley, The Deputy Leader and Cabinet Member for Infrastructure. <u>ACTION: CLLR RANGER</u></p> <p>Cllr Burlend reported that he and Cllr Clyne had inspected the overgrown hedges on Buttles Hill. They liaised with some residents who agreed to remedy certain areas.</p> <p>Cllr Burlend provided an update on correspondence that had been received from Andy Bonham, the Environmental Health Officer relating to the Travellers site. A discussion followed surrounding the vermin and the rubbish which is still on the site. It was agreed that this matter should continue to be monitored.</p> |
| 6.00 | <p><u>Minutes of Previous Meeting</u></p> <p>Minutes of the previous meeting (14th January 2019) were agreed as a true and accurate record and signed by Cllr Richard Burlend, Chairman.</p> |
| 7.00 | <p><u>Action Points from previous Meeting</u></p> <p>Cllr Jaggard agreed to obtain a quotation for the village salt spreading service. <u>ACTION: CLLR JAGGARD</u></p> <p>To be addressed at the next meeting.</p> <p>The clerk reported that notices had been re-issued to residents regarding overgrown</p> |

| | |
|-------|---|
| | <p>vegetation.</p> <p>The clerk provided a quotation for the new village website and ideas were discussed. The clerk agreed to obtain further information. <u>ACTION: PARISH CLERK</u></p> <p>Cllr Singleton raised the problem of litter adjacent to the football club with a member of the football club committee. Cllr Burlend said that a litter pick had been completed near to the football club and a large amount of rubbish had been collected.</p> <p>On behalf of Cllr Clyne, the clerk presented costings for a replacement speed sign, detailing speed indication and a face that reflects the speed. Cllr Ranger agreed to research this further. <u>ACTION: CLLR RANGER</u></p> |
| 8.00 | <p><u>Clerk's Report</u></p> <p>The clerk reported that the Defibrillator is now registered on Webnos, a government run database for defibrillators.</p> <p>Three quotations were presented for the community defibrillator training. This is to be addressed at the next meeting. <u>ACTION: PARISH CLERK</u></p> <p>The Parish Council agreed the SLCC Annual membership.</p> <p>Cllr Susan Barker had received an enquiry about the reinstatement of the football nets in the village hall park. It was agreed that this will be monitored and re-assessed in the near future.</p> <p>The clerk reported that an email had been received from a resident detailing maintenance concerns about the pond at Onslow Green. The clerk agreed to liaise with the handyman. <u>ACTION: PARISH CLERK</u></p> |
| 9.00 | <p><u>Financial Position</u></p> <p>The financial position as at 31st January 2019 was £ 36,990.13 in the current account.</p> |
| 10.00 | <p><u>Review of Code of Conduct – Reviewed</u></p> |
| 11.00 | <p><u>Planning Applications</u></p> <p>UTT/19/0241/HHF Demolition of existing side structure and erection of single storey side and rear extension. 4 Millers Close Barnston CM6 1LJ – Comments noted <u>ACTION: PARISH CLERK</u></p> <p>UTT/19/0251/HHF First floor side extension. 4 Millers Close Barnston CM6 1LJ – Comments noted</p> |
| 12.00 | <p><u>Planning Applications Determined - Nil</u></p> |
| 13.00 | <p><u>Planning Appeals - Nil</u></p> |

| | |
|-------|--|
| 14.00 | <u>General Correspondence to note - Nil</u> |
| 15.00 | <u>EALC – Various (SS) – Nil</u> |
| 16.00 | <u>Bus News (ST)</u> |
| 17.00 | <u>Any Other Business</u> Cllr Burlend provided an update on the solar panel installation. Owing to the complexity of the project, the clerk is due to meet with A&J Lighting for installation. |

The following invoices were initialled for payment via internet banking:

| | |
|---|---------|
| Mr A Vince (Salary) | £356.80 |
| Mrs F Jupp (Salary) | £370.11 |
| Mrs F Jupp (Expenses) | £4.93 |
| HMRC PAYE | £89.20 |
| Barnston Village Hall | £12.75 |
| James Todd & Co | £31.20 |
| Nancy Powell Davis | £60.00 |
| <u>DIRECT DEBITS/STANDING ORDERS</u> | |
| EON | £92.35 |
| A&J Lighting Solutions | £59.88 |
| UDC | £53.43 |

The next meeting is scheduled for Monday 11th March 2019, 7:45 p.m. at
Barnston Village Hall.