

**MINUTES OF BARNSTON PARISH COUNCIL**  
**MONDAY 13<sup>th</sup> MAY 2019 - BARNSTON VILLAGE HALL**

Present:

Cllr R Burlend MBE (Chairman)	Cllr V Ranger	Cllr S Tuttlebury
Cllr P Singleton	Cllr D Jackaman	Cllr J Hills
Cllr J Clyne MVO	Cllr S Sellens	Cllr P Lavelle
Cllr M Jaggard	Cllr R Jones	Mrs Fay Jupp (Clerk)
Cllr S Barker		

1.00	<p><b><u>Apologies for Absence</u></b> Cllr C Day</p>
2.00	<p><b><u>Declaration of Interest</u></b> - Nil</p>
3.00	<p><b><u>Public Forum</u></b></p> <p>Two members of the public were present.</p> <p>One resident presented a summary of the planning application UTT/19/0427/FUL to the Council. There was a brief discussion surrounding the application.</p> <p>One resident highlighted the problems associated with the the junction at Berners End and Watts Close. This junction needs to be emphasised with white lines to distinguish the bend in order to prevent an accident. Cllr Ranger will provide contact details for the scheme and the clerk agreed to follow up. <b><u>ACTION: PARISH CLERK</u></b></p>
4.00	<p><b><u>Chairman's Address - to present a report for the year 2018/19</u></b></p> <p>Cllr Burlend welcomed everyone to the meeting and there was a brief introduction of all members of the Council.</p> <p><u>Finance:</u> The balance of the current account at the year end was £31,672 compared with £26,278 last year.</p> <p><u>The B1008 and road matters:</u> We have recently had the mini roundabout at the junction of Chelmsford Road and High Easter Road realigned. The intention of this work was to make the roundabout more prominent and in particular reduce the speed of traffic negotiating it. However, it appears that the layout of the new arrangements has caused problems for larger vehicles and that the contractors are to return to rectify this in the near future.</p>

The condition of the local roads continues to be a cause for concern, despite some repairs that have been undertaken recently. We are most grateful for all the work that has been done in the past year to maintain and improve the roads.

Warning signs have been installed at both ends of the village to warn drivers of the danger posed by deer particularly at Buttles Hill. Sadly, despite their presence, deer continue to be killed on the B1008 in Barnston and it is hoped that a physical barrier might be considered especially at Buttles Hill where the road is narrowest and deer present the greatest danger.

Traffic on the B1008 continues to be a major source of residents

- The quantity of traffic through the village, especially HGVs
- The speed of that traffic
- The condition of the road

The parish council has received more complaints about these matters than on any other subject.

The hatching on the bus stop has been repainted.

#### Onslow Green Nature Reserve:

The Onslow Green nature reserve continues to be monitored by the volunteer warden. The pond has recently given cause for concern owing to the quantity of bulrushes growing. No action is currently planned.

#### Play areas:

The new fencing installed by the parish council has been damaged shortly after installation. As a result, the decision was taken with some reluctance to remove the goal posts as these were attracting players outside the normal age group of the play area.

The play areas continue to be maintained and formally inspected by ROSPA on an annual basis. The monthly inspection check list introduced last year to ensure as far as possible that nothing is overlooked has been successful in anticipating problems.

#### Other Improvements:

The parish council has installed a solar powered lighting in the bus shelter on the Chelmsford Road. This will be monitored and if successful will be installed in the other bus shelter as well.

Notice boards for the use of the general public have been purchased and installed at both bus stops and appear to be well used.

The Parish Council in collaboration with the village hall committee, has installed a defibrillator beside the main entrance to the village hall.

#### The Parish Council:

There have been some changes to the Parish Council, Cllr Mark Sully has left the area and has been replaced by Cllr Matthew Jaggard

	<p>The original Barnston Website created and maintained by Mr Butler has now been taken over by the Parish Council and we have taken the decision to redesign it completely to make it a more useful asset. The Parish Clerk Mrs Fay Jupp will become the Website Administrator.</p> <p>Cllr Burlend personally thanked all members of the Parish Council, the Parish Clerk, our village handyman and our district and county council for all their hard work and commitment.</p>
4.01	<p><b><u>Election of Chairman</u></b></p> <p>Cllr Richard Burlend was proposed by Cllr Ranger and seconded by Cllr Tuttlebury. Declaration of Acceptance to be signed in due course. Cllr Burlend then signed the Declaration of Acceptance of Office to continue his role as Chairman.</p>
4.02	<p><b><u>Election of Vice-Chairman</u></b></p> <p>Cllr Delyse Jackaman was proposed by Cllr Singleton and seconded by Cllr Clyne. Declaration of Acceptance to be signed in due course.</p>
4.03	<p><b><u>Appointment of Representatives</u></b></p> <p>It was unanimously agreed that Councillors would continue with their existing appointed area of special interest. These are listed on the village website.</p>
5.00	<p><b><u>District &amp; County Councillors Report</u></b></p> <p>Cllr Lavelle and Cllr Jones introduced themselves to the Council and said that they looked forward to working with the Council over the coming years. Cllr Jones confirmed that one of the three district Councillors will always attend the monthly meetings.</p> <p>The Chairman thanked Cllr. Ranger and also asked for thanks to be minuted for Cllr. G Barker and Cllr S Barker for their support and attendance at Parish Council meetings over the past year.</p>
6.00	<p><b><u>Road Safety – Report from Cllr V Ranger</u></b></p> <p>No reported incidents.</p> <p>There was a general discussion surrounding the new roundabout layout and the problems that have been caused as a result of the changed design.</p> <p>Cllr Barker will provide the clerk with details of the next Highways panel meeting, during which residents and Councillors can speak directly to the Highways department. <b><u>ACTION: PARISH CLERK</u></b></p> <p>Cllr Ranger provided a summary of the speed signs quotations. An additional quotation is required. These are to be circulated for further discussion at the next meeting. <b><u>ACTION: PARISH CLERK</u></b></p>
7.00	<p><b><u>Minutes of Previous Meeting</u></b></p>

	<p>Minutes of the previous meeting (8<sup>th</sup> April 2019) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairman.</p>
8.00	<p><b><u>Action Points from previous Meeting</u></b></p> <p>On behalf of the Parish Council a letter has been sent to Cllr Kevin Bentley raising concerns about the recent accidents involving deer and the need deer fencing and reassessment of the position of the deer signs.</p> <p>Cllr Jaggard has liaised with Mr Hamiliton regarding the site clearance at the Travellers site. Mr Hamiliton raised matter of a financial contribution towards the costs of clearing the site from the Parish council.</p> <p>Cllr Jackaman raised cncerns about the current site access. A general discussion followed and an action was agreed. The clerk to liaise with Mr Hamiliton. <b><u>ACTION: PARISH CLERK</u></b></p> <p>The clerk reported that she is still researching a larger battery size for the solar panel on the bus stop.<b><u>ACTION PARISH CLERK</u></b></p> <p>The clerk received a response from First group regarding the broken bus timetable display. They have investigated and stated that it is the responsibility of Essex Highways. The clerk has now informed Essex Highways of the damage. Cllr Tuttlebury confirmed that the display has been repaired.</p>
9.00	<p><b><u>Clerk's Report</u></b></p> <p>The first instalment of the precept was received on 15th April for the amount £13725.00</p> <p>Year End Accounts – The Clerk met with Parish Council Bookkeeper on 8th April to finalise year end accounts</p> <p>Internal Audit – The Clerk met with Maurice Howard on 9<sup>th</sup> April to prepare documents for the audit. Now awaiting his final report.</p> <p>The new village website domain has been circulated and this new layout will form the basis of discussions.</p> <p>The Insurance for the sit on mower has been renewed.</p> <p>The Insurance renewal for the Local Council Policy is due on 31<sup>st</sup> May 2019 with BHIB. Permission was granted to pay the renewal prior to next meeting. £359.86 Annual Premium. <b><u>ACTION: PARISH CLERK</u></b></p>
10.00	<p><b><u>Financial Position – Statement of bank account as at 30<sup>th</sup> April 2019</u></b></p> <p>The financial position as at 30<sup>th</sup> April 2019 was £43,342.88 in the current account.</p>

10.01	<p><b><u>Annual Return – to approve and sign the accounts for Year 2018/19 – Section 1</u></b></p> <p>Section 1 – Annual Governance Statement Councillors had received a copy of the year end accounts prior to the meeting to enable them to reconcile and agree the figures for the Annual Return – these were duly signed and dated.</p>
10.02	<p><b><u>Annual Return - to approve and sign the accounts for Year 2018/19 – Section 2</u></b></p> <p>Section 2 – Accounting Statement 2018/19 End of Year figures for 2018/19 were agreed, signed and dated accordingly.</p>
10.03	<p><b><u>Cashbook – Chairman and Clerk to sign cashbook as agreeing to bank statements at year end.</u></b></p> <p>The Chairman and Clerk signed both the cashbook &amp; bank reconciliation as agreeing to the bank statement at Year End.</p>
11.00	<p><b><u>Planning Applications</u></b></p> <p>UTT/19/0986/HHF   Erection of first floor side extension   4 Millers Close, Barnston - Noted</p> <p>UTT/19/1007/CLP   Rear Extension   55 Rayfield Close, Barnston - Noted</p> <p>UTT/19/0342/FUL   Demolition of existing buildings and re use of previously developed site to provide 10 residential units including highways access, parking and landscaping   Skyline Hotel, Chelmsford Road, Barnston. Comments to be made. <b><u>ACTION: PARISH CLERK</u></b></p>
11.01	<p>UTT/19/1082/NMA   Non-Material Amendment to UTT/18/0705/HHF - block existing side window and cover side of building in render   18 Barnston Green, Barnston - Noted</p> <p>UTT/19/0330/AG   Erection of grainstore   Martels Farmhouse High Easter Road Barnston Dunmow Cllr Burlend provided an update on the alleged breach of planning control. An Investigation as to whether the development is in accordance with permitted development.</p>
12.00	<p><b><u>Planning Applications Determined</u></b></p> <p>UTT/19/0499/HHF   Removal of existing fence and conifer hedge and erection of new fence to front boundary.   Sakers, The Chase, Barnston – <b>Refused</b></p> <p>UTT/18/3049/DOC   Application to discharge Condition 2 (Protected species,) attached to UTT/17/3207/HHF dated 07.2.2018   Sholdo Hall Farm, Onslow Green Barnston - <b>Discharge Conditions in Full</b></p> <p>UTT/19/0524/FUL   Proposed upgrade of existing access   Wells Tye Farm, High Easter Road, Barnston - <b>Approved with Conditions</b></p>

13.00	<b><u>Planning Appeals - Nil</u></b>
14.00	<b><u>General Correspondence to note</u></b>  Local Police community meeting -Tuesday 21 May 6pm to 8pm - Dunmow Community Hub
15.00	<b><u>EALC – Various (SS) - Nil</u></b>
16.00	<b><u>Bus News (ST)</u></b>  Cllr Tuttlebury reported that Essex County Council is consulting on introducing a charge for the older person's bus pass on County Council run Park and Ride services in Essex. They are also consulting on making a reduced charge for people using the disability-based bus pass before 9am on the Park and Ride services. This consultation gives you the opportunity to let us know your views about the proposals.  The consultation commences from 08 May and will run until 31 July 2019, it will be available online at: <a href="http://www.essex.gov.uk/park-and-ride-fares-consultation">www.essex.gov.uk/park-and-ride-fares-consultation</a>  Cllr Tuttlebury will be attending the Transport meeting on 26 June at the Foakes Hall, Dunmow.
17.00	<b><u>Any Other Business</u></b>  The Village litter pick will take place on Thursday 16 May at the Village hall at 9.15am. Further details can be found on the Barnston village community facebook page.  Replacement of old dog bins. Clerk to liaise with the handyman. <b><u>ACTION: PARISH CLERK</u></b>  Cllr Jackaman raised points in relation to the Barnston United Charities. Cllr Clyne agreed to contact Mark Sully for clarity on these points.  Cllr Ranger raised the idea on behalf of a resident dog walker, of a bench near to Rayfield Close along High Easter Road. A general discussion followed surrounding the location and its proximity to the main road.

Mr A Vince (Salary)	£ 398.5 6
Mr A Vince (Expenses)	£ 26.41
Mrs F Jupp (Salary)	£ 419.5

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Mrs F Jupp (Expenses)	£ 34.40
HMRC PAYE	£ 99.60
Barnston Village Hall	£12.7 5
James Todd & Co	£ 31.20
BHIB Insurance Brokers	£ 359.8 6
Nancy Powell - Davies	£ 75.00
<b><u>DIRECT DEBITS/STANDING ORDERS</u></b>	
EON	£ 101.8 6
A&J Lighting Solutions	£ 208.9 8
A&J Lighting Solutions	£ 59.88
A&J Lighting Solutions	£ 460.8 0
UDC	£ 56.31

The next meeting is scheduled for Monday 10<sup>th</sup> June 2019, 7:45 p.m. at Barnston Village Hall.

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