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| **Minutes of Barnston Parish Council Meeting held on** | | | | | |
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|  | **Monday 10th October 2016 at Barnston Village Hall** | | | | | |
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| Present: | | | Cllr. R. Burlend | Cllr. V. Ranger | Cllr. P. Singleton | |
|  | | | Cllr. S. Tuttlebury | Cllr. D. Ranger | Cllr J Clyne | |
|  | | | Cllr M Sully | Mrs L Penny (Clerk) | Cllr D Jackaman | |
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|  | **1.00** | **Apologies** – Cllr S Barker, Cllr S Sellens, Cllr G Barker, Cllr E Hicks | | | |  |
|  | **2.00** | **Declaration of Interest** – Nil | | | |  |
|  | **3.00** | **Public Forum** – One member of the public was present who raised concerns regarding the Stansted Skyline Hotel.  It was reported that a police car appears to have been parked in the car park for several days and over the past 12 months, several incidents have been reported allegedly involving residents of the hotel. | | | |  |
|  |  | The residents of Barnston would like further information as to what the hotel is being used for and have asked the Parish Council to make enquiries. [Subsequently taken up by Cllr Ranger] | | | |  |
|  |  | It was agreed the Parish Clerk would write to Essex Police to report the abandoned police car | | | |  |
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|  | **4.00** | **District and County Councillors Report** | | | | SB |
|  |  | Cllr V Ranger said that the district council was very near to being able to publish which areas of the community are going to be incorporated into local housing plans.  A planned meeting is taking place tomorrow evening – 11.10.16 – to look at local information. A decision will be made later in the month and a final vote will be taken on 8th November. | | | |  |
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|  | **5.00** | **Road Safety** | | | |  |
|  |  | Cllr V Ranger said he was in the process of seeking a statement on the various road issues within the community.  He is currently making enquiries to see if it would be possible to distribute this with Outlook, the parish magazine. | | | |  |
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|  | **6.00** | **MINUTES** | | | |  |
|  |  | An amendment was made to the previous minutes – item 10.01 – first para should read: Cllr Ranger met with both the owner of the property that had received the complaint, and the tree surgeon from UDC.  The Council concluded that after examination of the original plans, no breach had occurred ….  The minutes were then agreed as a true and accurate record. | | | |  |
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|  | **7.00** | **CLERKS REPORT** | | | |  |
|  |  | We received the first half of our precept for the year on 15th September | | | |  |
|  |  | which was £13,052.50. | | | |  |
|  |  |  | | | |  |
|  |  | Bus Stop Lay-By Parking – Cllr S Barker has now been asked to raise this | | | |  |
|  |  | issue with UDC Highways on our behalf. | | | |  |
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|  |  | Lin Penny expressed her thanks to Carol Hartley for her help in handing over | | | |  |
|  |  | the role of Parish Clerk. | | | |  |
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|  | **7.01** | **APPOINTMENT OF NEW CLERK** | | | |  |
|  |  | Two candidates had been interviewed on 20th September, both of whom | | | |  |
|  |  | were fully qualified for the role.  After deliberation it was agreed to appoint | | | |  |
|  |  | Mrs Linda Penny as the new Parish Clerk. | | | |  |
|  | **7.02** | **EXTERNAL AUDIT REPORT OF ANNUAL RETURN** | | | |  |
|  |  | This report is now displayed on both village noticeboards. | | | |  |
|  | **8.00** | **FINANCIAL POSITION** | | | |  |
|  |  | The financial position as at 30th Sept 2015 was £34,994.82 in the current a/c. | | | |  |
|  |  | Received and noted. | | | |  |
|  | **9.00** | **ITEMS FROM PREVIOUS MEETING** | | | |  |
|  |  | NIL | | | |  |
|  | **10.00** | **Planning Applications:** **UTT/16/2621HHF & UTT/16/2622/LB** – Lanham | | | |  |
|  |  | Barn, Onslow Green – Noted.  **UTT/16/2583/LB**- Mawkinherds Farm, High | | | |  |
|  |  | Easter Road – The councillors determined that due to the increasing | | | |  |
|  |  | development on the site they would prefer the application to be determined by | | | |  |
|  |  | committee if it were going to be recommended for approval.  They would | | | |  |
|  |  | Ask Cllr G Barker to call the application in. | | | |  |
|  | **11.00** | **Planning Applications Determined:**  **UTT/16/2191/HHF**– 23 Barnston | | | |  |
|  |  | Green, Barnston, Great Dunmow – **Approved with Conditions on 19.9.16 -** | | | |  |
|  |  | Noted. | | | |  |
|  | **12.00** | **Planning Appeals:** None received. | | | |  |
|  | **13.00** | **General Correspondence to note:** | | | |  |
|  |  | Cllr Jackaman raised the issue of the Barnston Football sign being propped up against the village sign between matches.  It was agreed the sign should only be on display to promote scheduled matches.  Cllr Clyne agreed to contact Bob Tyler on this matter. | | | |  |
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|  |  | Cllr V Ranger said he had met with the Uttlesford Surveyor regarding the damaged footpath at the junction of Watts Close and Berners End.  It was suggested that the Parish Council request the path to be cut across at an angle, giving wider access to the start of the road and eliminate the need for the constant repair of this pathway. | | | |  |
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|  |  | It was agreed the next Finance Meeting would take place in November however, a date has not yet been agreed. | | | |  |
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|  |  | Cllr Burlend expressed his thanks to Carol Hartley for all her work for the Parish Council and our very best wishes for the future. | | | |  |
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|  |  | It was decided the Christmas Meal would take place on 12th December and the Parish Council meeting would commence at 7:00 p.m. that evening.  Lin Penny agreed to explore the possibility of booking at table at The Compasses, Littley Green and get a quote for transport from BLT. | | | |  |
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|  | **13.01** | **BUS NEWS** | | | |  |
|  |  | Cllr Tuttlebury reported a few more complaints regarding parking in the bus stop lay by.  Various options were discussed on how to deal with the issue however Cllr V Ranger agreed to speak with Highways again and ask them to reconsider adding in lines or remarking the bus bay. | | | |  |
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|  | **14.00** | **CHEQUES -**The following cheques were agreed and signed at the meeting: | | | |  |
|  |  |  | | | | **£** |
|  |  | Mrs C. Hartley (Expenses) | | | | 8.20 |
|  |  | Mr A. Vince | | | | 496.04 |
|  |  | Mr A. Vince (Expenses) | | | | 196.01 |
|  |  | Post Office Ltd (HMRC PAYE) | | | | 19.80 |
|  |  | PKF Littlejohn LLP | | | | 240.00 |
|  |  | Acumen | | | | 24.00 |
|  |  | Mr M Howard – Internal Audit Report 2015/16 | | | | 150.00 |
|  |  | Barnston Village Hall Hire | | | | 11.55 |
|  |  |  | | | |  |
|  |  | **Direct Debits/Standing Orders** | | | | **£** |
|  |  | EON | | | | 66.37 |
|  |  | A&J Lighting Solutions | | | | 56.58 |
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|  |  |  | | | |  |
|  |  | There being no further business the meeting closed at 9.00 p.m.                 The next Parish Council meeting will take place on **Monday 14thNovember 2016 at 7.45 p.m.** | | | |  |
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