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| **Minutes of Barnston Parish Council Meeting held on** |
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|   | **Monday 12th September 2016 at Barnston Village Hall** |
|   |   |   |   |
|   |   |   |   |
| Present: | Cllr. R. Burlend | Cllr. V. Ranger | Cllr. P. Singleton |
|   | Cllr. S. Tuttlebury | Cllr. S. Sellens, | Cllr. M. Sully |
|   | Cllr.D.Jackaman | Mrs C. Hartley (Clerk) |   |
|   |   |   |   |
|   |   |   |   |
|   | **1.00** | **Apologies** –  Cllr. D. Ranger, Cllr J. Clyne, Cllr. G. Barker, Cllr. Hicks |   |
|   |  | Cllr.S.Barker |   |
|   | **2.00** | **Declaration of Interest** –None |   |
|   | **3.00** | **Public Forum** – Two members of the public present. |   |
|   | **4.00** | **District and County Councillors Report** | VR |
|   |  | Cllr Ranger reported that District planning consultations continue with |   |
|   |  | public meetings in Saffron Walden, Dunmow (20th September at HRS |   |
|   |  | school) and Stansted (28th September) |   |
|   | **5.00** | **Road Safety** |   |
|   |  | Cllr Ranger reported that he and Cllr Barker had met with Cllr Johnson | VR |
|   |  | (Highways) regarding the various road safety measures that the parish |   |
|   |  | council have proposed.  The High Easter Road traffic calming scheme |   |
|   |  | will be considered by Highways in the next financial year. |   |
|   | **5.01** | **Chelmsford signage at Onslow Green** | VR |
|   |  | Cllr Ranger reported that he had consulted with the leader of Chelmsford |   |
|   |  | City Council regarding the signage and was informed that careful |   |
|   |  | consideration had been taken when determining the location and size |   |
|   |  | of the sign, which would therefore remain in place. |   |
|   | **5.02** | **Bus stop parking** |   |
|   |  | Cllr Singleton reported that motorists parking their vehicles in the |   |
|   |  | bus layby on the B1008 are causing a hazard to pedestrians trying |   |
|   |  | to cross the road and also restricting the view of the bus drivers who |   |
|   |  | cannot see passengers waiting at the bus stop. Clerk to contact Cllr |   |
|   |  | Susan Baker to take the matter to UDC/Highways. |   |
|   | **6.00** | **MINUTES** |   |
|   |   | The minutes of the meeting held on Monday 11th July 2016 were approved and signed. |   |
|   | **7.00** | **CLERKS REPORT** |   |
|   |  | VAT: VAT reclaim has been received for £1854.01 on 18th July. |   |
|   |   | Village Hall fee increase: Barnston Village Hall will increase their fees by 10% |   |
|   |  | commencing in November.  This amounts to an extra £1.16 per hire for |   |
|   |  | the parish council.  Extra fee income will be used for modernisation of the hall. |   |
|   |  | Stony Ground Spring: Clerk has received notification from UDC that the horse |   |
|   |  | jumps that have been erected adjacent to public footpaths do not pose a |   |
|   |  | danger to the public and the file has now been closed. |   |
|   | **7.01** | **Clerk’s resignation** |   |
|   |  | Interviews for the position of Clerk will commence shortly and the handover |   |
|   |  | will begin when the new clerk has been appointed. |   |
|   | **8.00** | **FINANCIAL POSITION** |   |
|   |  | The financial position as at 31 August 2016 was £23,684.45 in the current account. |   |
|   | **8.01** | **Internal audit report** |   |
|   |  | Report has been considered and accepted by the councillors. |   |
|   | **8.02** | **Re-appointment of internal auditor** |   |
|   |  | Councillors have agreed that the current internal auditor Mr Maurice Howard |   |
|   |  | should be re-appointed for the forthcoming financial year 2017-18. |   |
|   | **9.00** | **ITEMS FROM PREVIOUS MEETING**– none. |   |
|   | **10.00** | **Planning Applications:** |   |
|   |  | UTT/16/2191/HHF – 23 Barnston Green – proposed first floor front extension |   |
|   |  | and two storey rear extension. Noted. |   |
|   |  | UTT/16/2386/HHF – Sunnings, The Chase, Barnston – proposed demolition |   |
|   |  | of conservatory and erection of two storey rear extension with front dormer |   |
|   |  | windows. Noted. |   |
|   | **10.01** | **Alleged breach of planning – Plowden Close** |   |
|   |  | Cllr Ranger met with both the owner of the property that had received the | VR |
|   |  | complaint and the tree surgeon from UDC and concluded that after |   |
|   |  | examination of the original plans, no breach had occurred although |   |
|   |  | some of the boundary planting that had been planned by the developer |   |
|   |  | had not been completed.  In this instance any enforcement would need |   |
|   |  | to be directed to the developer and not the resident of the property. |   |
|   | **11.00** | **Planning Applications Determined:** |   |
|   |  | UTT/16/1494/OP – Cartref, Chelmsford Road : approved with conditions. |   |
|   |  | UTT/16/1667/CLP – 50 Watts Close, Barnston : approved with conditions. |   |
|   |  | UTT/16/1666/HHF – 6 Salmons Close, Barnston : approved with conditions. |   |
|   | **12.00** | **Planning Appeals:** None received. |   |
|   | **13.00** | **General Correspondence to note**: none. |   |
|   | **13.01** | **EALC** – Cllr Sellens reported that the Superfast Essex update is now | SS |
|   |  | available.  |   |
|   | **13.02** | **Bus news**–Cllr Tuttlebury reported that there has been positive | ST |
|   |  | feedback regarding the new X10 bus service. |   |
|   |  |  |   |
|   | **14.00** | **CHEQUES** – The following cheques were agreed and signed at the meeting: |   |
|   |  |  | **£** |
|   |  | Mrs C. Hartley (final salary Aug and Sept) | 650.62 |
|   |  | Mrs C. Hartley (printer ink) | 19.99 |
|   |  | Mrs C. Hartley (archive storage boxes) | 28.00 |
|   |  | Mr A. Vince (August salary) | 405.60 |
|   |  | Mr A. Vince (August expenses) | 27.71 |
|   |  | Acumen Wages Service (Sept) | 24.00 |
|   |  | Essex Pension Fund (Aug & Sept) | 190.13 |
|   |  | Post Office Ltd (HMRC PAYE Aug & Sept) | 198.99 |
|   |  | Docsoft IT Ltd (anti-virus update) | 33.50 |
|   |  |  |   |
|   |  | **Direct Debits/Standing Orders** | **£** |
|   |  | EON | 59.06 |
|   |  | A&J Lighting Solutions | 56.58 |
|   |  | UDC – Garage Rent | 50.05 |
|   |  |   |   |
|   |  |   |   |
|   |  | There being no further business the meeting closed at 9.00 p.m.                  The next Parish Council meeting will take place on **Monday 10th October 2016 at 7.45 p.m.** |   |
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